

MINUTES OF TOWN OF PACIFIC BOARD MEETING
May 20, 2008 6:00 pm Held at the Pacific Town Hall

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In the absence of Chairman Devine, recently having had heart surgery, meeting called to order by Acting Chairman Craig M. Cawley at 6:00pm.

Roll Call: Acting Chairman (Supervisor I) Craig M. Cawley, Supervisor's Mahlon Kirk, Thomas S. Pinion, Charles R. Davis (6:05 pm).

Others Present: Clerk Ethel A. Smith, Deputy Clerk Linda Koch, Road Consultant James Hall, Keith Ripp, Steve Pate, Joe DeYoung, Laura Ahola and Robert Roth.

Motion by Pinion/Kirk to have Supervisor Cawley act as temporary chairman in the absence of Chairman Devine. Yes vote by Kirk, Pinion and Cawley. Supervisor Davis had not yet arrived. Motion passed.

Minutes. Special meeting held May 6, 2008 hold over until June meeting. Motion by Pinion/Kirk to approve minutes of April 8, 2008. Yes vote by Davis, Kirk, Pinion. Motion passed.

Motion by Kirk/Pinion to change the order of the agenda to accommodate those present. All in favor by voice vote.

Attorney Miller Recognition. Acting Chairman Cawley introduced the Town's Attorney John Miller to those present.

Laura Ahola – EMS. Ms. Ahola presented some 2007 statistics of use by the Town of Pacific. There were 118 calls, 77 transports to DSH, 4 transports to Madison, 37 no transport needed, average response time from page to scene was 11.4 min., rural average response time was 14.3 min., number of calls requiring care provided at the paramedic level was 38. Improvements in 2007 were: GPS in all vehicles, PM staffing increased, two new power- pro cots, upgraded stair chair, increased on-call pay, purchased CPAP for all vehicles, invasive IV equipment for critical patients. Improvements in 2008 were: purchase of 2 new ambulances, EKG sending station/receiving station, physical agility requirements in place for EMS staff.

Steve Pate – 47th District. Mr. Pate is a candidate for the State Assembly in the 47th District . He has served our community for 27 years on the Portage School Board, a number of years on the CESA Board and on the Boundary Appeals Board.

Keith Ripp. Is also a candidate for the 47th Assembly District. He is a third generation farmer residing in the Town of Dane. Involved in the community by serving on the Soybean Market Board.

Pacific Ridge Subdivision Progress & Escrow Fund-Engineer Rob Roth. Roth reported that Mr. Heffron stated, the pedestrian bridge would be installed very soon. It was slated for early June but that date now is more toward the end of June. The escrow fund is in arrears in the amount of \$12,635.86. Mr. Heffron has made no contact since the Clerk again sent copies of the bills for reimbursement as he had requested. Road damage by Arlington Hardware while working for one of the property owners was discussed. As the roads have not yet been accepted by the Town, the repairs, before acceptance, must be made between the Subdivider and Arlington Hardware. In the future it should be stated on the building permits, 'Permit Holder is responsible for contractor damage'.

Pacific Ridge Public Improvements. RCP culvert issue. MSA representative Joe DeYoung replaces Sara Withrow on the project. Culvert grates were shown on the approved plans of July 2005. They were not shown on the April 2005 plans. What transpired in between these two dates for them to appear on the approved plans is most likely a drafting error. Supervisor Pinion

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stated, there are ten culverts. Also, cost of grates run approximately \$500.00 for 18 inch, and \$2,000.00 to \$3,000.00 for the larger 24 inch grates. Town Engineer Roth recommends RCP pipe grates to follow the approved plans, otherwise plans should be amended. Attorney Miller directed the Board to use their best judgment until such time as an ordinance to address this is enacted. Ordinance requires that a resolution for approval based on public improvements needs to be drafted for Town Board consideration. Motion by Davis/Kirk not to require grates on those 18 inch and greater RCP culverts which do not exceed 70 feet and have a clear view through the culvert. Yes vote by Davis, Kirk and Cawley. Abstain by Pinion. Motion passed. The 24 inch HDPE storm sewer draining into the pond will require grates to be added. Motion by Davis/Kirk to direct the Town Engineer and Attorney Miller to draft the resolution covering outstanding reimbursement fees, damage to roads, completion of pathways and bridges. Yes vote by Davis, Kirk and Cawley. Abstain by Pinion. Motion passed.

Insurance. The Horton Group was invited to quote prices on providing insurance to the Town. Because of the experience claim rate, ie; Board of Review Summons currently in court, they will not be quoting at this time.

Codification of Town Ordinances. No additional information supplied to General Code. Board was waiting until the Town hired an attorney before continuing.

Lawsuit. Board of Review/Saddle Ridge Corp. The Town's attorney has entered the Reply Brief of Defendant-Appellant, Board of Review for the Town of Pacific, with the Court of Appeals of Wisconsin District IV, Columbia County Circuit Court, Case No. 07-CV-44.

Status of Treasurer's Position. The Board was in receipt of a letter from Kay Messer. She stated, she finds that she cannot fulfill the duties of the treasurer's job without extreme difficulty. She suggested, for the Boards consideration, her daughter would be capable and is willing to fill this position until such time as she was well enough to continue. Kay will be reconciling May bank statements and then turning all files and equipment over to whoever she is directed to. Acting Chairman Cawley stated he spoke to Ron Thompson and he is not interested. To explore the Boards options, Clerk Smith was directed to draft a letter and send to local accounting firms, Davis & Page and Miller Brussell, to see if they might be interested in the position. Supervisor Pinion will contact investment firms interested in handling our funds.

School. Signs. The Board looked over and discussed the different options for identification signs at the Town Hall. These were given to the Clerk by Two Rivers Signs of Portage.. The cost was such that the Board would like to have a quote from a firm in Baraboo.

Recycling Center. Supervisor Davis reported one complaint of odor which was handled. A chain link fence is being built to contain the blowing debris. There are three new County Board members on the committee.

Cemetery Report. Supervisor (Sexton) Cawley reported a burial on April 15. Bernice Ohnesorge was buried on Lot 117, grave 4. On May 22 Crystal Bryington will be buried on Lot 279, grave 3. He purchased a new American flag and put it up. Considerable lawn work and clean up has been done to make a good presentation for Memorial Day.

(Attorney Miller left the meeting at 8:40pm)

Road Work. An estimate from Columbia County Highway for shouldering on various roads was received. Estimates were given for placement of gravel versus millings. Discussion on merits of using millings for the shoulders. Estimates for gravel totals \$19,545.00 and for millings it is \$24,455.00. Millings usually last longer and provide a more solid surface. Motion by Davis/Kirk for the County to use millings for shoulders. Yes- vote by Davis, Kirk, Pinion. Motion passed. Gravel spot shouldering estimate is \$1,300.00. Brushing Dunning Rd is \$1,500.00 and North Star Rd west of Hwy 51 is \$1,700.00. A 1 ½ inch full mat overlay will be done on Suburban Heights Rd by Columbia County Hwy using matching funds. Estimated cost

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is \$16,511.00 . A bid from Scott Construction and an estimate from the Columbia County Highway Dept was received for seal coating Dunning Drive, Columbia Drive, Nova Drive, Gemini Drive and North Star Rd West of Hwy 51. Columbia County's total was \$13,369.00 single seal. Scott Construction's bid was \$11,786.90 single seal. They recommended double seal on 250 ft. That total would be \$12,362.25. Their bid is lower than the County's. Motion by Pinion/Kirk to accept the bid by Scott with the 250 feet double seal.. Yes- vote by Davis, Kirk, Pinion. Motion passed. Columbia County Highway submitted an estimate to replace the culvert on Polaris Rd. Total for culvert, materials, labor and equipment was \$2,312.00. Did not include ditching and seeding. Motion by Davis/Kirk to accept the estimate from the County and include ditching and seeding not to exceed a total of \$3,500.00. Yes vote by Davis, Kirk, Pinion. Motion passed. A bid for one inch scratch coat on Polaris Dr. was received from DL Gasser Construction in the amount of \$7,816.00. An estimate from Columbia County Highway for this one inch scratch coat was \$4,198.00. Motion by Kirk/Davis to accept the County's estimate. Discussion to include this with work to be done on Patchin Road. Larger job may keep the price down. No- vote by Davis, Kirk, Pinion. Motion failed.

Building Permits. Short review.

Land Use Update. None

Treasurer and Clerk's Financial Report. Supervisor Pinion reviewed the separate reports given him by the Treasurer and the Clerk. They match. Motion by Pinion/Kirk to approve the report. Yes- vote by Davis, Kirk, Pinion. Motion passed. Clerk Smith stated she was unable to obtain investment information from Treasurer Messer before it was time to leave for the meeting.

Approve Payment of Current Bills. Motion by Kirk/Davis to approve payment of current bills with checks numbered 10259 through 10289. Yes- vote by Davis, Kirk, Pinion. Motion passed. Three signatures are required on checks issued by the Town. They are currently William G. Devine, Kay E. Messer and Ethel A. Smith with the alternate being Kay E. Erickson. Kay Erickson is no longer the Deputy Clerk/Treasurer. She has moved to Waunakee. Chairman William Devine may be unable to sign checks due to his recent surgery. An alternate signature is needed. Motion by Kirk/Pinion to have Craig M. Cawley's name on the signature card for signing checks. Yes- vote by Davis, Kirk, Pinion. Motion passed.

Deputy Clerk – Linda Koch. Linda Koch has accepted the Deputy Clerk position offered to her by Clerk Smith. Motion by Pinion/Kirk to confirm Clerk Smith appointment of Linda Koch and approve an hourly wage of \$10.00. Yes- vote by Davis, Kirk, Pinion, Cawley. Motion passed.

Adjournment. Motion by Kirk/Davis to adjourn. All in favor by voice vote. (9:10 pm)

Ethel A. Smith, Clerk